



INSTRUCTIONS: Print the form, fill it out, sign, fax us a copy and include the original with the media/equipment you ship.

Contact Information

Company / Organization:

Contact:

Address:

Tel:

Fax:

Email:

Mob:

Referring Dealer (if applicable):

Media for Recovery

Media Type: HD, Tape, Floppy, CD, Jaz, Zip,
 Memory Card, Uploaded File, Other (specify):

Can we break the seals on the media?

YES (This may void warranty) NO

Manufacturer:

Operating System and Version:

Model:

How many partitions or volumes on the media?

Serial #:

How much data is on the media?

What are the most important files, folders, and directories to be recovered?
(eg. /My Documents)

What media should be used to return your data?

- DVD ROM (Suitable for 12GB or less of data)
- The formatted drive I will send or have included
- I wish to buy an Kava Data Recovery drive
- Tape (specify type and software required):
- Other (specify):

Circumstances

Circumstances of Failure or In Accessibility:

What remedies have already been tried?

Send and Return Shipping

Courier/Shipping Company Used:

Way Bill # so we can track it:

Return Courier/Shipping:

Account #: